# STEELARIS PTE. LTD. UEN: 201100616M

## NOTICE OF THE ANNUAL GENERAL MEETING

Notice is hereby given that the Annual General Meeting of the Company be held as follows:

Place: Via electronic means

Time: 10:00AM

Date: 30 September 2020

## **ORDINARY BUSINESS**

The purpose of this meeting is to consider the following resolutions:

- To receive and adopt the directors' statement and audited financial statements for the year ended 31 March 2020 together with the auditors' report thereon. (Resolution 1)
- 2. To re-appoint Teh Kwi Huat PAC as the auditors of the Company.

(Resolution 2)

To transact any other ordinary business which may be properly transacted at the meeting.

By Order of the Board

Ng Chee Seng Secretary

Dated: 16 September 2020

### Notes:

- 1. The Annual General Meeting (the "Meeting") is being convened, and will be held, by electronic means pursuant to the COVID-19 (Temporary Measures) (Alternative Arrangements for Meetings for Companies, Variable Capital Companies, Business Trusts, Unit Trusts and Debenture Holders) Order 2020. Printed copies of this Notice of Meeting and the accompanying proxy form for the Meeting will not be sent to members. Instead, this Notice of Meeting and the accompanying proxy form for the Meeting will be sent to members by email. This Notice of Meeting will also be made available on the Company's corporate website at the URL <a href="https://steelaris.com">https://steelaris.com</a>.
- 2. Alternative arrangements relating to attendance at the Meeting via electronic means (including arrangements by which the Meeting can be electronically accessed via live audio-visual webcast or live audio-only stream), submission of questions in advance of the Meeting, addressing of substantial and relevant questions at the Meeting and voting by appointing the Chairman of the Meeting as proxy at the Meeting, are set out in the accompanying Company's circular dated 16 September 2020 (the "Circular"), which has been published together with this Notice of Meeting on the same day. For the avoidance of doubt, the Circular is sent together with and forms part of this Notice of Meeting in respect of the Meeting.
- 3. Due to the current COVID-19 restriction orders in Singapore, a member will not be able to attend the Meeting in person. Pursuant to Part 4 of the COVID-19 (Temporary Measures) Act 2020, a member of the Company (whether individual or corporate) entitled to vote at the Meeting must appoint the Chairman of the Meeting to act as proxy and direct the vote at the Meeting. In appointing the Chairman of the Meeting as proxy, a member (whether individual or corporate) must give specific instructions as to voting, or abstentions from voting, in the form of proxy, failing which the appointment will be treated as invalid. The accompanying proxy form for the Annual General Meeting may be accessed at the Company's website at the URL <a href="https://steelaris.com">https://steelaris.com</a>

- 4. The Chairman of the Meeting, as proxy, need not be a member of the Company.
- 5. The instrument appointing the Chairman of the Meeting as proxy must be submitted to the Company in the following manner:
  - (a) if submitted by post, be deposited at 149 Rochor Road, #05-01 Fu Lu Shou Complex, Singapore 188425; or
  - (b) if submitted electronically, be submitted via email to at whl@tkh.com.sg,

in either case, by 10.00 a.m. on 28 September 2020 (being not less than forty-eight (48) hours before the time appointed for holding the Meeting).

A member who wishes to submit an instrument of proxy must first download, complete and sign the proxy form, before submitting it by post to the address provided above, or before scanning and sending it by email to the email address provided above.

In view of the current Covid-19 situation and the related safe distancing measures which may make it difficult for members to submit completed proxy forms by post, members are strongly encouraged to submit completed proxy forms electronically via email.

- 6. The instrument appointing the Chairman of the Meeting as proxy must be under the hand of the appointor or of his/her attorney duly authorised in writing. Where the instrument appointing the Chairman of the Meeting as proxy is executed by a corporation, it must be executed either under its common seal or under the hand of an officer or attorney duly authorised. Where the instrument appointing the Chairman of the Meeting as proxy is executed by an attorney on behalf of the appointor, the letter or power of attorney or a duly certified copy thereof must be lodged with the instrument.
- 7. A corporation which is a member of the Company may authorise by resolution of its directors or other governing body such person as it thinks fit to act as its representative at the Meeting, in accordance with Section 179 of the Companies Act, Chapter 50 of Singapore, and the person so authorised shall upon production of a copy of such resolution certified by a director of the corporation to be a true copy, be entitled to exercise the powers on behalf of the corporation so represented as the corporation could exercise in person if it were an individual.

#### Personal data privacy:

By submitting an instrument appointing the Chairman of the Meeting as proxy to attend, speak and vote at the adjourned Annual General Meeting and/or any adjournment thereof, a member of the Company consents to the collection, use and disclosure of the member's personal data by the Company (or its agents or service providers) for the purpose of the processing, administration and analysis by the Company (or its agents or service providers) of the appointment of the Chairman of the Meeting as proxy for the adjourned Annual General Meeting (including any adjournment thereof) and the preparation and compilation of the attendance lists, minutes and other documents relating to the adjourned Annual General Meeting (including any adjournment thereof), and in order for the Company (or its agents or service providers) to comply with any applicable laws, listing rules, take-over rules, regulations and/or guidelines.